

TRAVEL AND HOSPITALITY EXPENSE REPORTS

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October 1st to December 31, 2023

TRAVEL EXPENSES

Date(s)	Destination	Total Cost
1) October 15 - 18, 2023	Montreal, QC	\$ 1,846.41
2) November 29-December 1, 2023	Toronto, ON	\$ 3,164.77

1) October 15-18, 2023

Destination(s): Montreal, QC
Purpose of travel: HUB Conference

Air Fare: \$ -
Other transportation: \$ 819.76
Accommodation: \$ 513.93
Meals and incidentals: \$ 392.00
Other expenses: \$ 120.72
Total: \$ 1,846.41

2) November 29 - December 1, 2023

Destination(s): Toronto, ON
Purpose of travel: Global PR summit

Air Fare: \$ -
Other transportation: \$ 687.59
Accommodation: \$ 594.57
Meals and incidentals: \$ 262.24
Other expenses: \$ 1,619.97
Total: \$ 3,164.77