



# COMPETITION

## CAREER OPPORTUNITIES:

Ingenium - Canada's Museums of Science and Innovation is currently seeking a dynamic individual to fill the position of:

### **OFFICER, EXHIBITION INTERPRETATION (CSTM)**

**Reference Number:** 2018/2019-CSTMC-149

**Salary Range:** \$63,192.22 - \$76,858.41      **Level:** 7

**Employment Status:** Term / Full-time for 1 year

**Language Requirements:** Bilingual (CCC/CCC)

**Security Requirement:** Enhanced reliability

**Position Number:** 9263

**Branch:** Canada Science and Technology Museum

**Who can apply?** Ingenium - Canada's Museums of Science and Innovation employees and external candidates

#### **Summary of Duties:**

Reporting to the Manager, Exhibitions CSTM, the incumbent will contribute interpretive services to exhibition development teams, be responsible for the development and preparation of interpretive elements related to exhibitions, such as interpretive plans, exhibition texts and interactive components, and contribute to related program and product development activities such as web sites and public events.

The standard weekly hours are: SWW 37.50 Hrs (5 days consecutive Mon. - Fri.)

#### **Education and Experience:**

As an ideal candidate, you hold a University degree in science, museology, education or an acceptable combination of education, training and experience.

You also have experience in the following areas:

- at least two (2) years experience in the development, coordination and implementation of a variety of multi-disciplinary interpretation projects, products and exhibitions in a museum or science centre or for similar organizations;
- efficient communication with the public through a variety of media;
- teamwork;

- advanced writing for general public;
- leadership and supervision of service providers;
- project management.

## **RATED REQUIREMENTS**

### **Knowledge:**

- of the theories and contemporary methods of interpretation related to exhibitions, publications and electronic products;
- of visitor study and survey techniques, of learning theories and methods;
- of group animation techniques and training;
- of advanced writing;
- of basics of science: facts, laws and theories which are demonstrated in the Museum and that are required to develop a variety of products including exhibitions, interactives, web components, etc.;
- of Ontario and Quebec school curriculums;
- of the Ingenium mandate in relation to education and interpretation and of the role of museums in our society;
- awareness of contemporary science and technology issues in Canada.

### **Abilities:**

- to identify different audiences and target their needs;
- to develop interpretive products and exhibitions in collaboration with others;
- to manage other people;
- to work under pressure and meet deadlines;
- to research materials and to write concisely;
- a pragmatic approach to problem-solving;
- to set objectives and priorities for interpretation functions.

### **Personal Suitability:**

Creative

Lively

Amicable

Enthusiastic about sharing scientific and technical information with others

Flexible, reliable and good initiative

Team worker

Efficient, excellent communication skills and sensitivity in dealing with people

The CSTMC is committed to the principles of employment equity.

Résumés received for this position will not be accepted after the indicated closing time (midnight) and date.

Please note that only candidates who are selected for the next stage of this selection process will be contacted. As a result of this competition, we may establish an eligibility list that may serve to staff similar positions.

If you are interested in this opportunity, please forward your cover letter and curriculum vitae indicating the reference number **2018/2019-CSTMC-149** in your email's Subject line, no later than the closing date to: **competition@ingeniumcanada.org**

**Posting Date:** January 11, 2019

**Closing Date:** January 25, 2019

Christine Laframboise  
HR Manager, Staffing and Classification  
Human Resources Branch

Ingenium - Canada's Museums of Science and Innovation  
P.O. Box 9724, Station T  
Ottawa, Ontario  
K1G 5A3  
Telephone: 613-991-5130



9263 - Officer, Exhibition Interpretation / Agent, Interprétation des expositions