



COMPETITION

CAREER OPPORTUNITIES:

Ingenium - Canada's Museums of Science and Innovation is currently seeking a dynamic individual to fill the position of:

GUIDE, Canada Aviation and Space Museum

Reference Number: 2018/2019-CSTMC-147

Salary Range: \$20.81 - \$25.31 hourly rate **Level:** 2

Employment Status: Casual for 1 year

Language Requirements: Bilingual (B-C/B-C)

Security Requirement: Enhanced reliability

Position Number: 9722(Casual)

Branch: Canada Aviation and Space Museum

Who can apply? Ingenium - Canada's Museums of Science and Innovation employees and external candidates

Summary of Duties:

Reporting to the Officer, Visitor Experience, the incumbent greets, welcomes and provides the visitors with information and explanations concerning the Museum's Collection; demonstrates selected artifacts and equipment, delivers programs, workshops and guided tours, based on predetermined scripts and additional relevant information. The Guide provides exhibit security and participates in the provision of emergency security/fire safety services.

Education and Experience:

As an ideal candidate, you have completed at least one year of post-secondary education in a relevant field or have an acceptable combination of education, training, and experience, and are certified in First Aid and CPR.

You also have experience in the following areas:

- communicating information to the general public in a tourism or recreational setting;
- working with young children;
- customer service.

Public speaking and/or drama experience is an asset. Relevant volunteer work is given full consideration.

RATED REQUIREMENTS

Knowledge:

- of public presentation techniques;
- of the fields of aviation and space;
- of effective customer service practices.

Abilities:

- to absorb large amounts of information;
- to work without continuous supervision;
- to work effectively in a team situation;
- to perform engaging demonstrations for various types of audiences;
- to communicate fluently in both official languages.

Personal suitability:

Empathetic to the needs of visitors
A high degree of initiative and judgement
Flexible
Creative problem solver
Works well with both children and adults

* Please note the employment hours will vary according to availability, seniority and time of year. Casual employees are expected to maintain their availability during peak periods including weekends, holiday programming and summer months. During these peak periods there will be a greater number of shifts offered.

The CSTMC is committed to the principles of employment equity.

Résumés received for this position will not be accepted after the indicated closing time (midnight) and date.

Please note that only candidates who are selected for the next stage of this selection process will be contacted. As a result of this competition, we may establish an eligibility list that may serve to staff similar positions.

If you are interested in this opportunity, please forward your cover letter and curriculum vitae indicating the reference number **2018/2019-CSTMC-147** in your email's Subject line, no later than the closing date to: **competition@ingeniumcanada.org**

Posting Date: January 11, 2019

Closing Date: January 24, 2019

Martine Thériault
HR Officer, Staffing and Employee Services
Human Resources Branch
Ingenium - Canada's Museums of Science and Innovation
P.O. Box 9724, Station T
Ottawa, Ontario
K1G 5A3
Telephone: 613-991-2716



9722(Casual) - Guides (Casual) / Guides (Occasionnel)